



## APPLICATION FORM 2023-24

Name of School:

Address:

Principal:  Deputy Principal:

School Telephone No.:  School No. [DES]:

School Email:

Project Co-ordinator Name:

Mobile Telephone No.:

Co-ordinator's Email:

Artist's/Arts Group Name:

Mobile Telephone No.:

Email:

### PROJECT DETAILS [Complete each section]

#### Project

- Arts
- Heritage
- Arts & Heritage

#### Category

- Residency
- Equipment Grant
- Partnership
- DEIS School
- Heritage Project
- Further Ed. College
- Other (please specify)  
\_\_\_\_\_

#### Creative Medium

[More than one box can be ticked]

- Drama
- Film
- Web Design
- Sculpture
- Stained Glass
- Wood-Carving
- Music
- History
- Environmental Study
- Other (please specify)  
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## SUMMARY OF PROPOSAL

*[Please answer Sections 1-6. An extra sheet can be added, if needed]*

1. The nature and purpose of the proposal – the main task and what the school wants to achieve.
  2. A broad plan of action, indicating overall timeframe and practical steps involved.
  3. Detail of proposed collaboration with outside individuals or bodies. Biographical and contact details of artist[s]; name of organisation, arts office to be involved.
  4. Proposed display or celebration of the project (e.g. school launch, exhibition, local library, local press, radio etc.).
  5. Please enclose the school's Arts Policy, if not supplied previously.
  6. Any further information relevant to the proposal.
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## SCHOOL BANK DETAILS

Bank name

Bank address

Account name

Account number

BIC

IBAN

## THIS PROJECT HAS THE FULL SUPPORT OF THE SCHOOL PRINCIPAL

Signed Project Co-ordinator:

Signed School Principal:

Date:

The Principal  Deputy Principal  is a current member of NAPD



Proposals should be submitted to

Dermot Carney, Arts Officer, marked "Creative Engagement",  
NAPD, 11 Wentworth, Eblana Villas, Grand Canal Street Lower, Dublin 2.

Email: [dermotcarney@napd.ie](mailto:dermotcarney@napd.ie) Website: [www.creativeengagement.ie](http://www.creativeengagement.ie)

The closing date for applications is Friday 13th October 2023

## COSTING OF THE PROJECT, TO INCLUDE –

- The artist/organisation fee and the hourly/daily or weekly rate you intend to pay the artist or visitor-in-residence
- Details of matching funding provided (sources, amounts)
- A requirement for a grant from Creative Engagement [NAPD] is that the school provides at least some matching funding for the proposed project

EXPENDITURE	€	INCOME	€
Fees		Creative Engagement grant	
Travel expenses		School contribution	
Paid planning time		Parental contribution	
Substitution costs		Arts Office (Local authority) contribution	
Materials (specify)		Sponsorship (Specify) contribution	
Equipment		Donations – estimated Specify source	
Transport		Fund-raising – estimated Specify events/methods	
Photocopying		Other sources	
Publicity, promotion, printing			
Contingencies (5% of estimated expenditure)			
Miscellaneous			
<b>TOTAL EXPENDITURE</b>		<b>TOTAL INCOME</b>	